

Beccles Non-Negotiables for Writing

	Nursery	Reception	Year 1	Year 2	Year 3	Year 4	Year 5 and 6
Grammar and punctuation	Being able to put 3-5 words together Understanding of what is read to them & being able to retell the story	As previous and... Orally say a sentence Use a capital letter at the beginning of their name Begin to use finger spaces between words	As previous and... Orally rehearse and say a simple sentence Begin to start sentences with capital letters Begin to end sentences with a full stop Begin to use the conjunction 'and' in a sentence Finger spaces between words	As previous and... Start sentences with capital letters Confidently end sentences with full stops Capital letter 'I' for the personal pronoun 'I' Capital letters for proper nouns Re-read every sentence to check it makes sense Use co-ordination or, and, but Use subordination using when, if, because	As previous and... Adding detail using expanded noun phrases Correct use of the determiners 'a' and 'an' Commas in a list Question marks Exclamation marks Apostrophes for contraction Apostrophes for possession	As previous and... Correct tense Paragraphs Correct use of Standard English Correct use of speech punctuation Commas to mark clauses Commas after fronted adverbials	As previous and... Consistent use of correct tense Using a range of sentence structures Proofread for basic punctuation: • Capital letters • Full stops • ! ? • " " • Apostrophes for contraction and possession Use of advanced punctuation: • Hyphens • Brackets, dashes or commas for parenthesis • Semi-colons for mark boundaries • Colons to introduce lists
Spelling	Recognising their name/letters from their name.	Can hear and write the initial sound of a word	Make phonetically plausible	Make phonetically plausible attempts at	Common exception words	Common exception words	Common exception words

	Recognising and pronouncing set 1 sounds (Nursery 2) Using <i>'because'</i> and <i>'his'</i> and <i>'hers'</i> correctly	Make phonetically plausible attempts at words. E.g. CVC words. Spell my own name, with letters in the correct order	attempts at words Spell tricky words matched to their phonetic ability Write their name correctly Spell some Year 1 and Year 2 common exception words	words using taught phonics Segment words into phonemes and represent these with graphemes Spell many Year 1 and Year 2 common exception words	Spell some words from Year 3/4 statutory word lists	Spell many words from Year 3/4 statutory word lists	Spell words from Year 5/6 statutory word lists
Handwriting	Mark-make with a purpose Grip a pencil and use correct pressure with a <i>'Modified tripod grip'</i>	Sit at a table with good posture Hold pencil correctly using a tripod grip Be able to form recognisable letter shapes Begin to sit letters on the line	Hold pencil correctly using a tripod grip Forming lower-case letters correctly Begin to form capital letters Sit the letters on the line	Forming capital letters correctly Letters facing the right way Writing to start next to the margin	Letters of consistent size Letters correctly formed Capital letters correctly formed Use diagonal and horizontal strokes to join letters	Letters of consistent size Letters correctly formed Capital letters correctly formed Legible and consistent joined handwriting	Letters correctly formed Write legibly, fluently and with increasing speed